



# FACULTY APPLICATION

Legal Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
LAST FIRST MI OPTIONAL-FOR INFORMATION ONLY

Address \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_  
STREET CITY STATE ZIP

E-Mail Address \_\_\_\_\_ Business Phone (\_\_\_\_) \_\_\_\_\_  
PRINT CLEARLY

Type of faculty position sought (*specify credential field*): \_\_\_\_\_

**EDUCATION RECORD** (*Applicants offered employment will be required to provide official college transcripts upon hire.*)

	Name and Address of School	Major	Diploma/Degree	Date Granted
High School				
College				
Graduate School				
Other				

Have you been recognized in college for academic achievement?  Yes  No

If yes, please list: \_\_\_\_\_

If non-degreed, what are your current plans to pursue a Baccalaureate Degree?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contact Information:**  
Human Resource Department  
Pine Technical College  
900 Fourth Street SE  
Pine City, MN 55063.2198  
Phone: (320) 629.5115  
Fax: (320) 629-5103  
[www.pinetech.edu](http://www.pinetech.edu)

*Pine Technical College is committed to diversity and encourages women, minorities and individuals with disabilities to apply. It is expected that the successful candidate shares this commitment.*

*Pine Technical College is an affirmative action/equal opportunity educator and employer. A member of the Minnesota State Colleges and Universities.*

## PROFESSIONAL EXPERIENCE

**IMPORTANT:** Answer ALL questions – DO NOT LIST “SEE RESUME”. If “not applicable,” write “N/A.” Please attach additional pages if necessary.

EMPLOYER \_\_\_\_\_

DATES

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Position held \_\_\_\_\_

Full Time  Part Time

Supervisor \_\_\_\_\_

Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

EMPLOYER \_\_\_\_\_

DATES

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Position held \_\_\_\_\_

Full Time  Part Time

Supervisor \_\_\_\_\_

Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

EMPLOYER \_\_\_\_\_

DATES

Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Position held \_\_\_\_\_

Full Time  Part Time

Supervisor \_\_\_\_\_

Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

EMPLOYER \_\_\_\_\_

DATES

Address \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_

Position held \_\_\_\_\_

Full Time  Part Time

Supervisor \_\_\_\_\_

Salary \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**If your employment experience has not been continuous,** indicate in detail the specific dates and what your occupation or activity was during the period of unemployment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Related Experience.** Please list any past experiences that you feel are related to teaching. (EX. Teaching in the Peace Corps, Military Service, substitute teaching, etc.)

*Position*

*Name of Organization/Military Branch*

*From (date)*

*To (date)*

\_\_\_\_\_  
\_\_\_\_\_

**Employment References.** Please identify professional references that are familiar with your current level of preparation for the type of teaching position you are now seeking. (Attach a separate page if necessary.)

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Business Relationship \_\_\_\_\_

Business Relationship \_\_\_\_\_

Business Relationship \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

**PERSONAL PROFILE:**

Please provide a brief statement of your **philosophy of education.** *(Use/attach additional paper if necessary)*

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Are you a member of any **professional organization or civic groups?**  Yes  No  
If yes, please list organizations/groups and indicate any leadership positions held.

Name of Organization/Group	Leadership Positions held (if any)	Honors or Achievements

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*Pine Technical College periodically receives requests from other organizations or local employers to refer applicants for employment. Do you grant permission for us to release application information for this purpose?*  Yes  No

I hereby certify that the statements herein and all other information submitted as part of my application are true, complete, and correct to the best of my knowledge and belief. I understand that any false statement or significant omission shall, at the discretion of Pine Technical College, be grounds to disqualify my application or dismiss me from employment. I authorize Pine Technical College to process my application for employment by verifying application information, obtaining other relevant information and opinions regarding my qualifications, and checking references with former employers, schools and colleges, and individuals. I hereby release Pine Technical College, its employees, its representatives, and such individuals or organizations from all liability for any damage whatsoever incurred in obtaining or furnishing such information. Pine Technical College is hereby authorized to access private data in accordance with Minn. Stat. Ch. 149A, if applicable.

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Applicant's Signature*

**Please Note:**  
*Any offer of employment will be contingent upon receipt of the required credentialing, license(s), official transcripts(s), and employment verification(s).*

**Return application to:**  
Human Resources Department, Pine Technical College, 900 Fourth Street SE, Pine City, MN 55063