

Accounting Program

Bookkeeping Certificate (29 credits)

General Education Credits

ENGL 1276 College Composition 4

Required Technical Courses

ACCP 1210 Principles of Accounting I 4

ACCP 1214 Payroll Accounting 2

ACCP 1231 Business Math 3

ACCP 1252 Principles of Accounting II 4

ACCP 1258 Computerized Spreadsheets 2

ACCP 1260 Computerized Accounting 3

ACCP 2260 Cost Accounting I 4

COCP 1201 Microsoft OS Basics 2

PTCG 1225 Job Seeking 1

Certificate Total Credits 29

A.A.S. Degree (34 additional credits)

General Education Credits

PHIL 1271 Critical Thinking in Modern Society 3

SPCH 1270 Introduction to Speech 3

General Education – Goal Area #4
(Mathematics/Logical Reasoning) 3

General Education Elective 3

Required Technical Courses

ACCP 1201 Business Law 3

ACCP 2250 Intermediate Accounting I 4

ACCP 2265 Income Taxes 3

ACCP 2290 Accounting Comprehensive Review 3

ASCP 1265 Business Communications 3

MGMT 1200 Principles of Management 3

MGMT 1205 Introduction to Business 3

A.A.S. Degree Total Credits 63

Suggested Program Sequence

Fall Semester (1st year)

ACCP 1201 Business Law 3

ACCP 1210 Principles of Accounting I 4

COCP 1201 Microsoft OS Basic 2

ENGL 1276 College Composition 4

MGMT 1205 Introduction to Business 3

Spring Semester (1st year)

ACCP 1231 Business Math 3

ACCP 1252 Principles of Accounting II 4

ACCP 1258 Computerized Spreadsheets 2

ACCP 2260 Cost Accounting I 4

SPCH 1270 Introduction to Speech 3

Fall Semester (2nd year)

ACCP 1214 Payroll Accounting 2

ACCP 1260 Computerized Accounting 3

ACCP 2250 Intermediate Accounting I 4

ACCP 2265 Income Taxes 3

General Education Elective 3

Spring Semester (2nd year)

ACCP 2290 Accounting Comprehensive Review 3

ASCP 1265 Business Communications 3

MGMT 1200 Principles of Management 3

PHIL 1271 Critical Thinking for Modern Society 3

PTCG 1225 Job Seeking 1

General Education Elective 3

*Developmental courses may be required depending on educational background and/or assessment scores. Developmental courses do not fulfill graduation requirements and are required as prerequisites for some courses. A student must attain a final cumulative GPA of 2.0 or higher to graduate. The requirements of this program are subject to change without notice.